

## **Search for your Rental in Tallahassee**

**This is a questionnaire to help you and I discover what kind of rental property you want. To assist you, I need to know everything I can so that I can research and choose properties for you to look at. Please give me as much information as you can so we can have success.**

- 1. Do you want to rent a house, townhouse/condo or an apartment in a complex?**
  
- 2. How many bedrooms and bathrooms do you need?**
  
- 3. What size of property do you need? Square Footage?**
  
- 4. Do you need or want a garage?**
  
- 5. What rooms of furniture do you have or need to move into the new property?**
  
- 6. Do you have children? What ages are they? Are schools important?**
  
- 7. Where is your work? How far away from work do you want to be? (mileage/time)**
  
- 8. How long do you want or need to lease?**

**9. Do you have any credit flaws? Foreclosure? Short Sale? What is your credit score? We need to know this to discuss how to overcome this obstacle.**

**10. What is your total gross income? We need to know this for income ratios for rental applications.**

**11. What is your past rental history or do you own a home now? This is to verify rental or ownership history.**

**12. What is your rental price range?**

**13. Are you working with any other realtor at this time? If so, who is it?**

**14. When will you be looking at rentals? (Dates/times) We will need to schedule this time.**

**15. What are your top three criteria for a rental?**

**Thank you for all your information. This is to help us find the best rental as soon as possible.**

# Your Contact Information!

I will need all the contact information below in regards our business relationship. I appreciate all your assistance here. Please fill this out individually. Thank you!

Your name:

Your spouse/partner/roommate:

Address:

Home Phone:

Work Phone:

Cell Phone: Do you use a smart phone (can you send & receive text messages and email)?

Work e-mail address:

Personal e-mail address:

Fax Number: Special Instructions for Faxing:

Do you have a GPS on your phone and/or in your car?

Can you download the [www.realtor.com](http://www.realtor.com) application on your phone?

What is the preferred method of contact from above?

Best times to talk with you: Earliest? Latest?

Are you in a different time zone?

Point Person:

Joan H. Raley, REALTOR®  
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[Joan@JoanRaley.com](mailto:Joan@JoanRaley.com) ~ [www.JoanRaley.co](http://www.JoanRaley.co)  
Word/business/forms/yourcontactinformation